



Position Announcement – Chief Financial Officer (CFO)

Daybreak is looking for a Chief Financial Officer (CFO) to assist in our mission of providing Miami Valley homeless and vulnerable youth with services that promote safety, stability, and well-being. This position will play a key role in realizing our vision of a promising future for all youth.

Title of position: Chief Financial Officer

Position Type: Full Time

Pay range: Market

Location: 605 South Patterson Blvd. Dayton, OH 45402

Position Responsibilities: This position will direct the organization's financial planning, accounting, and reporting practices to ensure full financial accountability and compliance with the Generally Accepted Accounting Principles (GAAP) standards and other regulatory, tax, and government grant reporting requirements. They will prepare Daybreak's annual budget and monthly/quarterly fiscal reports for Management and the Board of Trustees and monitor financial performance and cash flow. The CFO will be responsible for all banking account, investment account, and business credit card relationships and all related transactions. They will also oversee payroll processing and reporting. This position is highly involved in all federal, state, and local government grant applications, funding reimbursements and reporting, including Ohio Medicaid. The CFO is responsible for Daybreak's overall risk management policies, plans and liability insurance coverage. The CFO is also responsible for Daybreak's information technology (IT) policies, procedures, and plans, including overseeing the relationship with its outsourced IT services firm. The CFO serves as the Corporate Compliance Officer and serves on Daybreak's Executive Management Team, Strategic Planning Team, and Finance Committee.

Minimum Qualifications: Bachelor's degree (required) in Accounting or Finance. Ten (10) years of experience in Accounting and/or Finance, managing multiple funding sources and three (3) years supervisory experience required. Nonprofit accounting and government grant experience preferred. Experience with Ohio Medicaid and Managed Care payer plans preferred.

Required skills: The ability to successfully lead and manage a staff of three and be a contributing and visible member of Daybreak's Executive Management Team. Ability to timely and accurately forecast the financial needs of the organization and help drive revenues to meet those needs. The ability to effectively collaborate with key personnel in carrying out its responsibilities, including the Board of Trustees, COO, HR Director, and Program Directors.

About Us: Daybreak was established in 1975 in Dayton, Ohio as an emergency shelter for runaway and homeless youth. Today, Daybreak operates the Miami Valley's only emergency youth shelter and has grown to include transitional housing, clinical counseling services, life-skills education, employment and engagement services, and other follow-up services for homeless and vulnerable youth.

For information on Daybreak and the services offered, visit our website at <https://daybreakdayton.org/>

How to apply: Please submit your resume to traxlerj@daybreakdayton.org

Closing date: until position is filled.